



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

# BOARD OF DIRECTORS MEETING

SONOMA - MARIN FAIRGROUNDS  
ADMINISTRATION OFFICE

**December 13, 2017**  
**3:00 PM**

**MISSION STATEMENT** - The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the citizens of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

## AGENDA

**I. CALL TO ORDER – President McClure**

- A. Introduction of guests

**II. ROLL CALL**

**III. EXCUSED ABSENCES**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**IV. APPROVALS**

- A. Approval of Agenda

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**V. PUBLIC COMMENT - Limited to 5 minutes per person**

*Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.*

**VI. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda**

- A. Minutes of November 2017 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**VII. CORRESPONDENCE - Will be circulated**

**VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.**

A. Finance Directors Moore, James

- 1. Expenditures – November 2017
- 2. Trial Balance – November 2017
- 3. Income Statement – November 2017
- 4. Discharge From Accountability (Accounts Receivable) – Counterfeit Currency, \$80.00

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

- 5. 2018 Budget Review

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

- B. Entertainment/Publicity Directors Marzo, Grossi
- C. Buildings & Grounds Directors Benedetti, Burleson
- D. Competitive & Commercial Exhibits Director McClure, Marzo
- E. Farmers’ Day Director Grossi
- F. Goals & Long Range Planning Directors Burleson, Grossi
- G. Legislative Director Moore
- H. Milk Barn Committee Rep Director Benedetti
- I. Ad Hoc World’s Ugliest Dog® Committee Director James

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PRIVATE CELEBRATIONS • ON-SITE SERVICES • SCHOOLS**

J. Ad Hoc Friends of Fair Committee Director James

**IX. OLD BUSINESS**

A. 2018 Resolutions – General, CEO & Volunteer

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**X. NEW BUSINESS**

A. Committee Appointments

**XI. CEO REPORT - *Non action items***

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates
- D. 2018 Sonoma-Marín Fair

**XII. FOR YOUR INFORMATION**

- A. Interim events calendar for upcoming months
- B. WFA Convention; Anaheim, CA: January 3-6, 2018
- C. Next Meeting; January 17<sup>th</sup>, 2018

**XIV. ADJOURNMENT**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Time:* \_\_\_\_\_