



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA - MARIN FAIRGROUNDS
ADMINISTRATION BOARD ROOM

July 19, 2017

3:00 PM

MISSION STATEMENT - The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the citizens of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

AGENDA

I. CALL TO ORDER – President McClure

- A. Introduction of guests

II. ROLL CALL

III. EXCUSED ABSENCES

Motion: _____ *Second:* _____

IV. APPROVALS

- A. Approval of Agenda

Motion: _____ *Second:* _____

V. PUBLIC COMMENT - Limited to 5 minutes per person

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

VI. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda

- A. Minutes of May 2017 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

Motion: _____ *Second:* _____

VII. CORRESPONDENCE - Will be circulated

VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.

- A. Finance Directors Moore, James
 1. Expenditures – May 2017 (Draft of June 2017 for review)
 2. Trial Balance - May 2017 (Draft of June 2017 for review)
 3. Income Statement - May 2017 (Draft of June 2017 for review) *Motion:* _____ *Second:* _____
- B. Entertainment/Publicity Directors Marzo, Grossi
- C. Buildings & Grounds Directors Benedetti, Burleson
- D. Competitive & Commercial Exhibits Director McClure, Marzo
- E. Farmers’ Day Director Grossi
- F. Goals & Long Range Planning Directors Burleson, Grossi
- G. Legislative Directors Moore
- H. Milk Barn Committee Rep Director Benedetti
- I. Ad Hoc World’s Ugliest Dog® Committee Director James
- J. Ad Hoc North of the Gate Wine Competition Committee Director James

IX. OLD BUSINESS

X. NEW BUSINESS

- A. Refund Requests (May not be needed)
- B. Fair Wrap Up

Motion: _____ *Second:* _____

XI. CEO REPORT - *Non action items*

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates

XII. FOR YOUR INFORMATION

- A. Interim events calendar for upcoming months
- B. Next Board Meeting – August 16, 2017

XIII. CLOSED SESSION

- A. Real Property Negotiations Pursuant to California Government Code Section (§ 11126(c)(7) regarding fairgrounds lease of property at 175 Fairgrounds Drive (Assessor’s Parcel Numbers 007031004 and 007031005) from the City of Petaluma. Discussion with Board regarding the financial requests given to the 4th DAA from the City of Petaluma.

XIV. ADJOURNMENT

Motion: _____ *Second:* _____

Time: _____